SLICS Quick Reference Card (QRC)

Creating a Password
Initial Login

About this Card
This QRC provides instructions specifically for creating a password and logging into the Subcontract Labor Incurred Cost System (SLICS) powered by Unanet. As a new user you will need to create a password in order to log into SLICS.

Who has Permissions?
All Vendor Time Recorders, Subcontract Approvers, Leidos Management Approvers, Project Accountant Subcontract Specialists (PASS), Subcontract Labor Support (SLS) and SLICS Administrators will have access to SLICS. Access is managed by specific roles. The role assigned will determine what modules can be accessed.

Initial Login into SLICS
Log into SLICS using URL: https://www7.unanet.biz/leidosnss/action/home

Enter your username. Your username for SLICS will be provided to you in a Welcome e-mail from SAIC. The e-mail will contain the URL to SLICS, your e-mail address and your username.

1. Type in the URL: https://www7.unanet.biz/leidosnss/action/home to get to the home page
2. Click on the Get Password Link to create your password.
3. Enter you business e-mail address.

4. Once the validation has taken place a new screen will open where you will be asked to create a password and confirm your new password. Make note of your new password then click on the save button. After creating your password, SLICS will direct you to the log in screen. You will receive a confirmation e-mail of your request for a password. This is simply a security e-mail to alert you that a request was received and a new password was created.

5. Using your username you received in the Welcome e-mail and your newly created password log into SLICS.